

TOWN OF ST. BRIEUX

BYLAW NO. 12-2011

A BYLAW OF THE TOWN OF ST. BRIEUX TO PROVIDE AND REGULATE UTILITY MANAGEMENT

The Council of the Town of St. Brieux, in the Province of Saskatchewan, enacts as follows:

1. Short Title:

1.1. This Bylaw may be cited as The Utility Service Management Bylaw.

2. Purpose:

2.1. The purpose of this Bylaw is to govern the use and consumption of water and sewer services within the Town of St. Brieux.

3. Definitions:

In this Bylaw,

“**Administrator**” means the Administrator of the Town of St. Brieux.

“**Consumer**” means the person or person, organizations, corporations, etc. responsible for payment of charges for utilities services, and includes the owner, tenant or occupant of any real property connected with or supplied with water through a water connection to the Town’s water system.

“**Municipality**” means the Town of St. Brieux.

“**Town Personnel**” means the person or persons employed by the Town with the responsibility for water and sewer operations, and shall also be deemed to include the person responsible for reading of water meters.

4. Application for Service & Deposit

4.1. The municipality shall have the right to limit the amount of water furnished to any customer, should circumstances seem to warrant such action.

4.2. Accounts for water service and sewer service shall cover a period of one successive month, and shall be rendered on or before the first day of the month next following such period. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If an account is not paid within the period of sixty days, the water service may be discontinued

4.3. Every consumer wanting to have his/her premises connected to the waterworks system shall apply to the Town Administrator for that service. Persons taking over premises where water has been previously used by another applicant must make a new application for such premises.

4.4. Every application for connection to the waterworks system shall be accompanied by the payment of a utility deposit in the amount of \$200.00.

4.5. Every customer who intends to vacate any premises supplied with water from the waterworks system or who intends to discontinue the use of such water shall give notice of same to the Town Administrator.

4.6. The utility deposit set out in 4.4 shall be refunded, transferred to new account or applied to the final billing upon service being disconnected due to a change in ownership or vacating the premises.

5. Reconnection

No disconnections will be done after 4:00 p.m. on Monday to Friday, or on weekends or holidays, except in the case of an emergency.

- 5.1. No reconnections will be done after 4:00 p.m. on Monday to Friday, or on weekends or holidays.
- 5.2. There shall be no charge for turning water service off and on at the request of a homeowner.
- 5.3. There shall be a \$50.00 charge for reconnections where the service had been terminated due to nonpayment of accounts and the full balance of the account must be paid prior to reconnection as long as reconnection is during regular business hours
- 5.4. There shall be a \$100.00 charge for reconnections where the service had been terminated due to nonpayment of accounts and the full balance of the account must be paid prior to reconnection when reconnection is outside regular business hours.

6. Billing Procedure

- 6.1. Estimate Utility billings will be done each month except each quarter, coinciding with the fiscal year, an actual reading will be taken.

7. Water Meters and Service Installation

- 7.1. Every consumer shall provide, at his/her own expense, a place in his/her premises for the installation of the water meter. The meter location must be acceptable to the Town Personnel, and shall provide ready and easy means of access to the said meter for examination by the meter reader. Every consumer shall at all times properly protect the service pipes and fixtures from frost or other injury so that the meter shall not in any way be damaged. Every consumer shall be responsible to the Town for costs incurred by it arising out of any damage to such meters from frost or other injury.
- 7.2. Every consumer shall also provide, at his/her own expense, a place on the outside wall of his/her premises, where a remote read out unit may be installed. The location must be convenient for the meter reader and acceptable to the Town Personnel.
- 7.3. The cost of the installation of water and/or sewer lines from the water and/or sewer main to the premises, including all valves, shut offs, drains, and pavement recapping shall be borne by the property owner.
- 7.4. The cost of subsequent repairs, replacement or maintenance from the property line to the premises shall be borne by the owner, and from the main to the property line by the municipality.

8. Maintenance

- 8.1. The Town Personnel will repair or replace water meters where necessary due to normal wear, at no charge to the consumer. However, where repair or replacement of water meters is necessary due to physical damage to the meter caused by the consumer's negligence, a new meter will be installed by the Town, and the consumer will be charged the cost of the meter plus the cost of the labour to do the work. This charge will be added to the consumer's account and collected as provided by this Bylaw.
- 8.2. For the purpose of making repairs to the mains or of connecting or repairing service pipes or constructing extensions or new work, or for any other work, the Town shall have the right to shut off the water from any customer without notice, and to keep it shut off as long as may be necessary to enable the work to be completed. Whenever feasible, the customer shall be notified in advance.
- 8.3. The town shall have the right to limit the amount of water furnished to any customer, upon reasonable notice to the customer of such intended action.

8.4. The Town shall have the right by resolution to regulate the use of water for fountains, jets, hoses, sprinklers, or to limit the hours for using same.

9. **Prohibitions**

9.1. No person shall turn on water to any premises or open any valve on Town property, except under the authority of the municipality.

9.2. No person shall make any connection whatsoever with any of the public or private pipes or mains, except under the authority of the municipality.

9.3. No person, except the Town personnel or members of the Fire Department in the course of their duties, shall open, close, or interfere with any hydrant, gate or valve connection, nor in any way interfere with any stop-cock, pipe or other waterworks appliance between the meter, when there is no stop-cock immediately about such meter, or between such stop-cock where it is installed above the meter, and the water main, nor with any water meter.

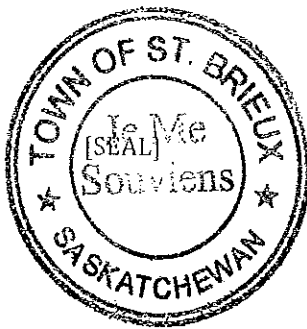
9.4. No extension of water or sewer mains shall be constructed unless such construction is authorized by the Council of the Town of St. Brieux.

9.5. No person shall discharge into any drain, sewer or sewage system operated by the municipality any harmful matter, substance or thing, whether liquid or solid, that would be injurious to health, life or property, or that would injure, pollute, or damage any stream, watercourse, drain, sewer, sewage system or sewage treatment plant.

9.6. No person shall drain runoff water directly into the sanitary sewer system.

10. **Coming into Force**

This Bylaw shall come into force and take effect on the date of final reading thereof.



Bob Boyer
Mayor

Jennifer Thompson
Administrator

Read a third time and adopted
this 21 day of DECEMBER /2011
Jennifer Thompson
Administrator